



## Clan and Celtic Society Booking Information

This document contains all of the information that you will need to book a Clan and Celtic society stall site at the 2020 Australian Celtic Festival. Thank you for ensuring that you are familiar with the terms and conditions below.

CLANS AND CELTIC SOCIETIES	DATE	START TIME	FINISH TIME
<b>SET UP</b> Cars are allowed on site during these hours	Wednesday, 29 April	1:00pm	5:00pm
	Thursday, 20 April	9.00am	5:00pm
	Friday, 1 May	9.00am	5:00pm
<b>WEEKEND FESTIVAL HOURS</b> Cars must remain off site during these hours	Saturday, 2 May	8.00am	10:00pm
	Sunday, 3 May	9.00am	4.00pm
<b>PACK UP</b> Cars are allowed on site during these hours	Sunday, 3 May	4.00pm	7:30pm
	Monday, 4 May	9.00am	5:00pm

### **BOOKINGS**

Bookings for Clan and Celtic Society stall sites close 20 April 2020.

### **ENQUIRIES**

**By Phone:** (02) 6730 2404  
**By Email:** [lgresham@gisc.nsw.gov.au](mailto:lgresham@gisc.nsw.gov.au)  
**Website:** [www.australiancelticfestival.com](http://www.australiancelticfestival.com)

### **SCHEDULE OF FEES**

There is **NO FEE** attached with the 2020 Clan and Celtic Society site. **All Clans and Celtic Societies booking a stall site receive the following passes only:** three (3) Weekend passes and one (1) Vehicle pass.

### **PAYMENT & TICKETING**

The Australian Celtic Festival is pleased to provide stall sites free of charge to our Clan and Celtic Societies.

Clans and Celtic Societies will be required to pick up their information pack, including your Festival tickets (wristbands) and car passes, from the Glen Innes Visitor Information Centre prior to setting up their tent at the Festival site.

ACF wristbands are issued to you to allow you free entry to the Festival site and must be worn on your wrist for the duration of the Festival weekend. Lost or forgotten wristbands will not be replaced and you will be required to purchase another pass at full ticket price. Wristbands are also not refundable or transferable.

Additional entry passes to the Australian Celtic Festival may be purchased online on the ACF website from 1 January 2020, at the Glen Innes Visitor Information Centre, or at the Festival Entry gate. Please remember school age children are free.

### **WORKPLACE HEALTH & SAFETY**

Clans and Celtic Societies are expected to ensure that their stalls meet the required Workplace Health & Safety standards of Glen Innes Severn Council.

Hold-down (guy-ropes) must be clearly identified by flags or bunting.

We ask that everyone helping in the set-up of your tent/marquee wear appropriate footwear (no thongs or bare feet). Children under the age of sixteen (16) years engaged in setting up must be supervised at all times.

The Festival Office reserves the right to refuse entry to non-compliant stalls in 2020.

**PLEASE REMEMBER THAT THE FESTIVAL SITE IS A BUSY ENVIRONMENT WITH VEHICLES, TRAILERS AND CARAVANS MOVING AROUND ON THE SITE. CARE MUST BE EXERCISED AT ALL TIMES TO ENSURE THE SAFETY OF YOURSELF AND OTHERS.**

### **INSURANCE**

Public Liability Insurance cover of \$20 million is compulsory for all Clan and Celtic Society stalls. A copy of your current Policy must be provided with your booking. If the current policy expires before the Festival, a copy of the current policy at the time of the Festival must be emailed to the Festival Office to [lgresham@gisc.nsw.gov.au](mailto:lgresham@gisc.nsw.gov.au).

The Australian Celtic Festival Office accepts no responsibility for damage to the stallholder's produce, equipment, materials, machinery and the like.

### **STALL SITE SECURITY**

**A "Neighbourhood Watch" attitude amongst stallholders is encouraged.** Security will be provided overnight from Thursday, 30 April, through Saturday, 2 May, for the hours 5:00pm to 6:00am.

### **STALL PRESENTATION**

Clans and Celtic Societies are requested to present their stalls in a professional 'Celtic Themed' appealing and imaginative manner.

### **EXCLUSIONS**

The Australian Celtic Festival organisers retain the right to enter stallholders' sites and remove any article, sign, picture or printed matter that is offensive. The following items are prohibited at the Australian Celtic Festival:

- X-rated or pornographic material

- Any item that infringes third party intellectual rights (including trademarks, copyright)
- Illegal firearms
- Toy guns, cap guns, noise makers or similar products
- Dangerous or illegal substances of any kind
- Fireworks

### **WEATHER CONDITIONS**

The Festival is held on the first weekend of May each year. Autumn in the New England High Country is a beautiful time of year, but the weather can be unpredictable.

At our elevation of just over 1000 metres stallholders are encouraged to have adequate sun protection but also to be prepared for four (4) seasons on the one day. It is important to ensure that you have a wet weather contingency plan for your stall and your stock.

### **EVENT CODE OF CONDUCT**

The Australian Celtic Festival, in cooperation with the GISC Workplace Health & Safety Office, have created an Event Code of Conduct that we now require all Festival participants to read and sign. When we receive your booking request, we will send you the Event Code of Conduct, and ask that you read it and return a copy of the signed Declaration page.

### **WHAT DO I DO NOW?**

Once you have read the information contained in this Clan and Celtic Society Information sheet, you need to provide the following information to secure your booking by 20 April 2020.

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|-------------------------------|---|
| • Clan or Celtic Society Name | • Phone (best contact)                    |
| • Contact Name                | • Email Address                           |
| • Postal Address              | • Copy of your Public Liability Insurance |

**To book your Clan or Celtic Society stall site, send the required information to:**

- Email: [lgresham@gisc.nsw.gov.au](mailto:lgresham@gisc.nsw.gov.au)
- Post: Australian Celtic Festival  
Clan and Celtic Society Booking  
PO Box 61  
Glen Innes, NSW 2370