



## 2024 Clan and Celtic Society Booking Information

This document contains all the information that you will need to book a Clan and Celtic society stall site at the 2024 Australian Celtic Festival. Thank you for ensuring that you are familiar with the terms and conditions below.

CLANS AND CELTIC SOCIETIES	DATE	START TIME	FINISH TIME
<b>SET UP</b> Cars are allowed on site during these hours	Wednesday, 1 May	1:00pm	4:00pm
	Thursday, 2 May	9.00am	4:00pm
	Friday, 3 May	9.00am	4:00pm
<b>WEEKEND FESTIVAL HOURS</b> Cars must remain off site during these hours	Saturday, 4 May	9.00am	4:00pm
	Sunday, 5 May	9.00am	4.00pm
<b>PACK UP</b> Cars are allowed on site during these hours	Sunday, 5 May	4.00pm	7:30pm
	Monday, 6 May	9.00am	4:00pm

### **BOOKINGS**

Bookings for Clan and Celtic Society stall sites will be accepted up until close of business (5.00pm) Friday 5 April 2024.

### **ENQUIRIES**

**By Phone:** (02) 6730 2409  
**By Email:** [eventsofficer@gisc.nsw.gov.au](mailto:eventsofficer@gisc.nsw.gov.au)  
**Website:** [www.australiancelticfestival.com](http://www.australiancelticfestival.com)

### **SCHEDULE OF FEES**

There is **NO FEE** attached with the 2024 Clan and Celtic Society site. **All Clans and Celtic Societies booking a stall site receive the following passes only:** two (2) Weekend passes and one (1) Vehicle pass. **Additional weekend entry passes** will need to be purchased. Car passes **CANNOT** be purchased. Additional parking is available on site with the appropriate Disabled permit displayed. If there is no Disabled Permit, parking is available in the lower carpark that has bus transport available up to the site.

### **PAYMENT & TICKETING**

The Australian Celtic Festival is pleased to provide stall sites free of charge to our Clan and Celtic Societies.

Clans and Celtic Societies will be required to pick up their information pack, including your Festival tickets (wristbands or lanyards) and a car pass, from the Site Office at the Australian Standing Stones (near the gate at The Croft) prior to setting up their tent at the Festival site.

ACF wristbands or lanyards are issued to you to allow you free entry to the festival site and must be worn on your wrist or around your neck for the duration of the Festival weekend. Lost or forgotten wristbands or lanyards will not be replaced and you will be required to purchase another pass at full ticket price. Wristbands are also not refundable or transferable.

Additional entry passes to the Australian Celtic Festival may be purchased online through the ACF website or at the Glen Innes Visitor Information Centre, or at the festival's on-site Box Office (No cash sales only credit card at the Standing Stones only the Visitor Information Centre). Please remember school age children sixteen (16) years and under are free if accompanied by a ticketed adult.

### **WORKPLACE HEALTH & SAFETY**

Clans and Celtic Societies are expected to ensure that their stalls meet the required Workplace Health & Safety standards of Glen Innes Severn Council.

Hold-down (guy-ropes) must be clearly identified by flags or bunting.

Everyone helping in the set-up of your tent/marquee must wear appropriate covered footwear. Children under the age of sixteen (16) years engaged in setting up must be always supervised.

The Festival Office reserves the right to refuse entry to non-compliant stalls in 2024.

**PLEASE REMEMBER THAT THE FESTIVAL SITE IS A BUSY ENVIRONMENT WITH VEHICLES, TRAILERS AND CARAVANS MOVING AROUND ON THE SITE. CARE MUST BE EXERCISED AT ALL TIMES TO ENSURE THE SAFETY OF YOURSELF AND OTHERS.**

### **INSURANCE**

Public Liability Insurance cover of \$20 million is compulsory for all Clan and Celtic Society stalls. A copy of your current Policy must be provided with your booking. If the current policy expires before the Festival, a copy of the current policy at the time of the Festival must be emailed to the Festival Office to [eventsofficer@gisc.nsw.gov.au](mailto:eventsofficer@gisc.nsw.gov.au)

The Australian Celtic Festival Office accepts no responsibility for damage to the stallholder's produce, equipment, materials, machinery and the like.

### **STALL SITE SECURITY**

**A "Neighbourhood Watch" attitude amongst stallholders is encouraged.** Security will be provided overnight from Thursday 2 May until Sunday, 5 May from 5:00pm to 6:00am.

### **STALL PRESENTATION**

Clans and Celtic Societies are requested to present their stalls in a professional 'Celtic Themed' appealing and imaginative manner.

## **EXCLUSIONS**

The Australian Celtic Festival organisers retain the right to enter stallholders' sites and remove any article, sign, picture or printed matter that is offensive. The following items are prohibited at the Australian Celtic Festival:

- X-rated or pornographic material
- Any item that infringes third party intellectual rights (including trademarks, copyright)
- Illegal firearms
- Toy guns, cap guns, noise makers or similar products
- Dangerous or illegal substances of any kind
- Fireworks

## **WEATHER CONDITIONS**

The Festival is held on the first weekend of May each year. Autumn in the New England High Country is a beautiful time of year, but the weather can be unpredictable.

At our elevation of just over 1000 metres stallholders are encouraged to have adequate sun protection but also to be prepared for four (4) seasons on the one day. It is important to ensure that you have a wet weather contingency plan for your stall and your stock.

## **EVENT CODE OF CONDUCT**

The Australian Celtic Festival, in cooperation with the Glen Innes Severn Council (GISC) Workplace Health & Safety Office, have created an Event Code of Conduct that all Festival participants must read and sign. When we receive your booking request, we will send you the Event Code of Conduct, and ask that you read it and return a copy of the signed Declaration page.

## **WHAT DO I DO NOW?**

Once you have read the information contained in this Clan and Celtic Society Information sheet, you need to complete the Clan Application which includes the following information.

- Clan or Celtic Society Name
- Contact Name
- Postal Address
- Phone (best contact)
- Email Address
- Copy of your Public Liability Insurance

**To book your Clan or Celtic Society stall site, send the required information to:**

- Email: [eventsofficer@gisc.nsw.gov.au](mailto:eventsofficer@gisc.nsw.gov.au)
- Post: Australian Celtic Festival Events Officer  
Clan and Celtic Society Booking  
PO Box 61  
Glen Innes, NSW 2370